



PRIMBEE PUBLIC SCHOOL

43 Illowra Cres
Primbee NSW 2502
Ph: 4274 1974

Email: primbee-p.school@det.nsw.edu.au
Website: www.primbee-p.schools.nsw.edu.au
Principal: Sharon Rigg

RESPECT

SAFETY

ACTIVE LEARNING



STUDENT TECHNOLOGY LOAN AGREEMENT

Purpose

Primbee Public School is committed to supporting student learning experiences within a highly functioning environment. Our classrooms are reliant on a range of leading-edge technologies from devices to cloud services. The Technology Loan Agreement outlines the rights and responsibilities of students in relation to use of Primbee Public School devices for use in their online studies.

Terms

For the purposes of this document, the following terms are defined:

Device: refers to any technology that students are loaned by Primbee Public school as part of their studies.

NSW DoE: refers to the New South Wales Department of Education.

NSW DoE Policies

Students must be aware of the following NSW DoE policies:

Communication Services: Acceptable Usage for School Students

(https://www.det.nsw.edu.au/policies/general_man/general/accep_use/PD20020046.shtml)

The Primbee Public School Student Technology Loan Agreement should be read in conjunction with the above policies.

Related Resources

The following resources have been provided by the NSW DoE for parents and students to understand technology use in schools:

Digital Citizenship (<http://www.digitalcitizenship.nsw.edu.au>)

Cyberbullying (<http://www.schoolatoz.nsw.edu.au/technology/cyberbullying>)



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Agreement (Version 13/01)

1. Purpose

- 1.1. The device is to be loaned as a tool to assist student learning both at school and home.

2. Equipment

2.1. Ownership

- 2.1.1. The school retains ownership of the device.
- 2.1.2. The student must bring the laptop fully charged to school every day if required. Chargers should be left at home.
- 2.1.3. Access to a device on loan may be terminated if there is damage caused by negligence or if the student does not bring the device as required to school or return it by the due date.
- 2.1.4. All material on the device is subject to review by school. If there is a police request, Primbee Public School and NSW DoE will provide access to the device and personal network holdings associated with your use of the device.

2.2. Damage or loss of equipment

- 2.2.1. All devices are covered by a manufacturer's warranty. The warranty covers manufacturer's defects and normal use of the device. It does not cover negligence, abuse or malicious damage.
- 2.2.2. Any problems, vandalism, damage, loss or theft of the device must be reported immediately to Primbee Public School
- 2.2.3. In the case of suspected theft, a police report must be made by the family and an event number provided to Primbee Public School
- 2.2.4. In the case of loss or accidental damage, a witnessed statutory declaration signed by a parent/carer should be provided.
- 2.2.5. Devices that are damaged or lost, whether by neglect, abuse, malicious act, or any other means will require re-imbursment. The Principal will determine:
 - *whether replacement is appropriate*
 - *whether or not the student is responsible for repair or replacement costs*
 - *whether or not the student retains access to device loans.*
- 2.2.6. Students will be required to replace lost or damaged chargers and accessories.

3. Standards for device care

- 3.1. The student is responsible for:
 - 3.1.1. Taking care of devices in accordance with school guidelines.
 - 3.1.2. Adhering to Online Communication Services: Acceptable Usage for School Students policy. A link to this policy can be found on the first page of this agreement.



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STUDENT TECHNOLOGY LOAN AGREEMENT

AGREEMENT FOR THE LOAN OF PRIMBEE PUBLIC SCHOOL DEVICES

- o By signing this agreement, you verify the following:
 - I have read and understand the:
 - Primbee Public School Loan Agreement.
 - NSW DoE Communication Services: Acceptable Usage for School Students policy.
 - I understand my responsibilities regarding the use of the device.
 - I understand that I accept responsibility for any costs associated with the repair or replacement of the device.
 - I understand that failure to comply with the Student Technology Loan Agreement could result in loss of future loan permission.

NAME OF STUDENT: _____ YEAR: _____

SIGNATURE OF STUDENT: _____ DATE: _____

NAME OF PARENT/CAREGIVER: _____ DATE: _____

SIGNATURE OF PARENT/CAREGIVER: _____ DATE: _____

RETAIN THE REST OF THE POLICY FOR YOUR RECORDS